

Crafton Hills College

Academic Senate Agenda & Minutes

Date: February 19th, 2014

Next Meeting: March 5th

Time: 3:00 – 4:45 p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

<p>Members – Roll Call by Sign in <u>Career Ed & Human Dvlpmnt</u> TL Brink Jim Holbrook JoAnn Jones Meridyth McLaren</p> <p><u>Senators at Large</u> Rey Bell Patricia Menchaca</p>	<p><u>Math, Eng & Instr. Suprt</u> Kathleen Gibson Catherine Hendrickson Dean Papas/Gwen DiP Scott Rippy Sherri Wilson Gary Williams</p>	<p><u>Arts and Sciences</u> Brianna Andrews Denise Allen-Hoyt Robert Brown Richard Hughes Jessica McCambly Mark McConnell Julie McKee Bob O'Toole Snezana Petrovic Diane Purvis (PT rep)</p>	<p><u>Student Services</u> Debbie Bogh Damaris Matthews Mariana Moreno Kim McCormick</p>
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Guests:

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order		
Special Presentations		
Administrative Report (5 min)	President Cheryl Marshall reported. <ol style="list-style-type: none"> 1. Budget is looking good. Budget meeting tomorrow. 2. Had a meeting with the Brain Trust about the report. Initial responses of administrators were compiled and will be distributed. 3. Rising economy means rising increased construction costs. All buildings except CTE are overbudget. Will have to make adjustments. 	
Treasurer's Report (1 st mtg) (2 min) McKee		
CTA Report (2nd mtg) (5 min) McLaren		
Classified Senate Report (1 st mtg) (3 min)		

<p>Student Senate Report (1st mtg) (3 min)</p>	<p>Club rush was last week. Well attended and very successful. The In and Out truck was a big success. Student attending a March on the capitol in March. Will miss classes on Monday. Have 47 seats available. Please announce in classes. Senior Day coming up – expecting 800 students. Request to remind students who put up flyer to also take them down when the event is finished.</p>	
<p>AS President's Report (10 min) Allen</p>	<ol style="list-style-type: none"> 1. President-Elect – let Denise know if you are interested. 2. Brain Trust Report (2.13.13) – had good representation at the district meeting. Campus growth would be good for the District as well. 3. AP7250 – Administrative procedure about retreat rights. Procedure was distributed. Comments were reviewed. <p>Discussion included questions, positions are tenure track but filled by temporary full time faculty. Need to find board docs that shows the approval of these positions.</p>	<p>Will include retreat process on future agenda.</p>
<p>Informational/Action Item (2nd mtg)</p>		
<p>Approval of Minutes (3 min) Allen 1.29.14 & 2.5.14</p>	<p>Brown Act now requires that votes be identified. Motion: To approve the minutes from 1/29/14. (McConnell, Brink MSC, 1 abstentions – names recorded on list) <i>Discussion:</i> none Motion: To approve minutes from 2/5/2014 with changes (Holbrook, Brink, MSC, 1 abstention) <i>Disucssion:</i> none</p>	
<p>AS Committee Reports 1st meeting of the month: A. District Assembly (Jim) B. Chairs (Julie) C. Honors Steering (Debi) 2nd meeting of the month: D. Curriculum (Mark M) E. Educational Policy (Rich) F. Educational Technology Other Committee Reports G. SSEEMM (1st meeting)</p>	<p>D. PE Health has changed to Kinseology/Health – had to change degree and all classes. CID is scrutinizing course outlines and sending back. Be sure to look carefully. E. nothing at this point F. Brown Bag today. Continuing to approve instructors, looking at updating/changing some forms and/or processes.</p>	
<p>Old Business A. Class Size Process/position paper (Robert) B. AB 86 C. BP & AP Updates (Denise) D. Tablet Initiative (Meridyth)</p>	<p>A. Update – AS exec is working on this and should have something for the Full AS to review in March B. Update about the Workshop at Valley on 2.7.14 – good participation from various constituencies that would be involved. Document was submitted to the state. The first 18 months are planning time. Money is to be invested to get all of the parties together to figure out a plan. ? about whether any faculty would be reassigned. Most likely not. There are different minimum quals. ? about types of classes. That will be determined by the planning committee. Will look at offereing classes that students need for jobs/skills that don't need credit. This is a way for us to grow. C. Recommend charging Ed Policy with this oversight – if the committee takes this on, figure out which ones are good and put them through. Identify the ones where there are issues and deliberate those only. Timeline is not realistic. An outside agency is going to do the work to bring the policies up to date, but they have no knowledge of the culture of our college or campuses. We need to provide some oversight to make sure the policies and procedures reflect our needs. Motion: to move the SBCCD Board Policy review timeline to</p>	

	<p>Ed policy (Bogh, Jones, MSC 1 nay)</p> <p><i>Discussion:</i> we need to have our eyes on this.</p> <p>D. ETC has reviewed this topic and believes tablets may address the issues as identified in the list presented to the AS on 10-16-13. ETC recommends moving forward with a table implementation plan to bring back to the body for consideration in late April.</p> <p>Motion: To move forward with tablet initiative plan (Papas, Hendrickson, MSC)</p> <p><i>Discussion:</i> none</p>	
<p>New Business</p> <p>A. Update on Brown Act (denise)</p> <p>B. AP 2225 (Dr. Cheryl Marshall)</p> <p>C. Scans Report Followup</p>	<p>A. Recording of Votes taken by the body – addressed in Presidents report</p> <p>B. Review and make recommendatons – collegial consultation. Current district policy did not contain Crafton info. Took the information from the organizational handbook and will submit. Would recommend some language clean up. Need to have a history of the information so we will know how we arrived at the language. How do avoid this becoming too prescriptive? If a campus committee changes then it will require a policy revision at the district level. The document should reflect how decision making flows on this campus. Currently it contains a lot of detailed information about committees. Do we have a model that shows how we make decisions?</p> <p>Motion: To submit our written comments about the document to Keith Wurtz and then submit as an agenda item to District Assembly to have a shared governance disucssion that will produce a better document of sense making. (Holbrook, Purvis, MSC)</p> <p><i>Discussion:</i> none</p> <p>C. Comments – continued information from the SCANS report was presented. Need to get information about why students are leaving Crafton. Why do 50% of Redlands Community College students not come to Crafton? We need to survey. Some don't come because we don't have a sports program. Suggestion to get information from High School Seniors about their college plans. We need to offer more of the courses that students want or need.</p>	
<p>Announcements</p>	<p>Next week Splash Kingdom will be on campus looking for employees.</p> <p>Ken Bryson had emergency heart surgery, but is doing well and scheduled to go home.</p> <p>ASL will be doing a deaf student simulation. Any questions, contact Brianna Andrews.</p>	
<p>Statements from the public</p>	<p>Meetings need to start on time.</p>	
<p>Adjourn</p>	<p>Meeting adjourned at 3:46 pm.</p>	
<p>Future Business</p> <p>A. Credit/Non-Credit classes</p> <p>B. Advancement in Rank</p> <p>C. Program Discontinuance</p> <p>D. New Program Devlpmt</p> <p>E. Preview of the Electronic Ed Plan Tool</p> <p>F. CA virtual college Presentation (Trelisa)</p>	<p>A. Report as needed</p>	

<p>Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>
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